

**Figure C408.1.4.1  
Commissioning Compliance Checklist**

<b>Project Information</b>	<b>Project Name:</b>
	<b>Project Address:</b>
	<b>Certified Commissioning Professional:</b>
	<b>Type of ISO Certification and Number:</b>
<b>Supporting Documents</b>	<input type="checkbox"/> <b>Manuals, record documents and training have been completed or are scheduled</b> (Section C103.6) <ul style="list-style-type: none"> <li>• Building operations and maintenance information (C103.6.2) have been submitted to the owner or scheduled date:</li> <li>• Manuals (C103.6.2.1) have been submitted to the owner or scheduled date:</li> <li>• Compliance documentation (C103.6.3) has been provided to the owner or scheduled date:</li> <li>• System operation training (C103.6.4) has been provided to the owner or scheduled date:</li> </ul>
<b>Commissioning Plan</b>	<input type="checkbox"/> <b>Commissioning Plan was used during construction</b> (Section C408.1.2)
<b>Commissioning Report</b>	<input type="checkbox"/> <b>Commissioning Report has been submitted</b> (Section C408.1.3)
<b>Commissioned Systems</b>	<input type="checkbox"/> <b>Mechanical Systems were included in the commissioning process</b> (Section C408.2) <ul style="list-style-type: none"> <li><input type="checkbox"/> Testing, adjusting and balancing is complete (Section C408.2.2).</li> <li><input type="checkbox"/> There are unresolved deficiencies with the mechanical systems. These are described in the attached Commissioning Report submitted to the owner.</li> </ul>
	<input type="checkbox"/> <b>Service Water Heating Systems were included in the commissioning process</b> (Section C408.3) <ul style="list-style-type: none"> <li><input type="checkbox"/> There are unresolved deficiencies with the service water heating systems. These are described in the attached Commissioning Report submitted to the owner.</li> </ul>
	<input type="checkbox"/> <b>Controlled receptacles and lighting control systems were included in the commissioning process</b> (Section C408.4) <ul style="list-style-type: none"> <li><input type="checkbox"/> There are unresolved deficiencies with the electrical power and/or automatic lighting controls. These are described in the attached Commissioning Report submitted to the owner.</li> </ul>
	<input type="checkbox"/> <b>Additional Systems included in the commissioning process</b> (Section C408.5) <ul style="list-style-type: none"> <li><input type="checkbox"/> There are unresolved deficiencies with systems required by Section C406 or Section C407. These are described in the attached Commissioning Report submitted to the owner.</li> </ul>
	<input type="checkbox"/> <b>Metering Systems were included in the commissioning process</b> (Section C408.6) <ul style="list-style-type: none"> <li><input type="checkbox"/> There are unresolved deficiencies with the metering system. These are described in the attached Commissioning Report submitted to the owner.</li> </ul>
	<input type="checkbox"/> <b>Refrigeration Systems were included in the commissioning process</b> (Section C408.7) <ul style="list-style-type: none"> <li><input type="checkbox"/> There are unresolved deficiencies with the systems required by Section C410. These are described in the attached Commissioning Report submitted to the owner.</li> </ul>
<b>Certification</b>	<input type="checkbox"/> I hereby certify that all requirements for Section C408 System Commissioning have been completed in accordance with the Washington State Energy Code, including all items above.  <div style="display: flex; justify-content: space-between;"> <span>_____</span> <span>_____</span> </div> <div style="display: flex; justify-content: space-between;"> <span>Certified Commissioning Professional</span> <span>Date</span> </div>
	<input type="checkbox"/> I hereby certify that all requirements for Section C408 System Commissioning have been completed in accordance with the Washington State Energy Code, including all items above.  <div style="display: flex; justify-content: space-between;"> <span>_____</span> <span>_____</span> </div> <div style="display: flex; justify-content: space-between;"> <span>Building Owner or Owner's Authorized Agent</span> <span>Date</span> </div>

[Statutory Authority: RCW 19.27A.020, 19.27A.025, 19.27A.160 and chapter 19.27 RCW. WSR 19-24-040, § 51-11C-408012, filed 11/26/19, effective 7/1/20. Statutory Authority: RCW 19.27A.025, 19.27A.160, and 19.27.074. WSR 16-03-072, § 51-11C-408012, filed 1/19/16, effective 7/1/16. Statutory Authority: RCW 19.27A.020, 19.27A.025 and chapters 19.27 and 34.05 RCW. WSR 13-04-056, § 51-11C-408012, filed 2/1/13, effective 7/1/13.]